



## Request to Opt Out of Book Purchases at Anderson University

Students can use a credit to purchase books through the Anderson University Online Bookstore. A credit may be available if you have anticipated financial aid to cover more than the charges on your student account. In accordance with Federal regulations, Anderson University must establish a policy under which an eligible Title IV financial aid recipient may opt out of using a credit to purchase books from the Anderson University Online Bookstore. Students can opt out by submitting this signed form to Anderson Central each semester. This form only applies to one semester.

### Anderson University Book Credit Policy

- In order to purchase books using Title IV aid, the student's financial aid file must be complete and a credit must be reflected on the student's account.
- Based on the credit balance if available, the student may be eligible to use up to \$800 in a credit to cover books/supplies through the Anderson University Online Bookstore.
- Should the student's financial aid eligibility or enrollment status change, the student will be responsible for the balance created on the account for the opt-out book refund.
- It is the student's responsibility to review the book list on our website and confirm the title and ISBN number for the current book being used for the course with their instructor, as editions can change frequently.
- Students may opt out of purchasing books from the Anderson University Online Bookstore.
- Title IV aid recipients have the option of purchasing books at their own expense from other sources. It is the responsibility of the student to purchase all required books for the program should they opt out.
- For students wanting to opt out, a Request to Opt Out form must be completed by the student and received in the Anderson Central Office prior to the first day of class each semester.
- By opting out, the student is not required to purchase or rent books from the Anderson University Online Bookstore and may obtain the books from another book distributor.
- Upon receiving official notice that a student wishes to opt-out of purchasing their books through the Anderson University Online Bookstore, the student may receive up to \$800 in a refund to cover books/supplies if a credit is available.

**Student Name:** \_\_\_\_\_

**Student ID:** \_\_\_\_\_ **Semester:** \_\_\_\_\_

I request to opt out of and agree to the policies stated above. By opting out, I understand I am responsible for obtaining all required books for the courses in which I am registered.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

#### For Office Use Only:

Student Opted Out. Anderson Central Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_