



**Section 2: Student's (and Spouse's, if married) Income Information**

I have filed a **2023** federal income tax return.

**OR**

I will not and am not required to file a **2023** federal income tax return.

If you will not file a **2023** federal income tax return, check the **ONE** box below that applies:

The student and spouse (if married) were not employed and had no income earned from work in **2023**.

The student and spouse (if married) were employed in 2023; were not required to file a 2023 federal income tax return; and have listed below the names of all employers, the amount earned from each employer in 2023, and whether an IRS W2 form is provided. **Please provide a copy of all 2023 IRS W2 form(s) issued to the student and spouse (if married) by an employer.** List every employer even if the employer did not issue an IRS W2 form. If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	IRS W2 Provided?	Total Amount Earned in 2023
(Example) ABC Diner	Yes	\$4,500

**Section 3: Certifications, Signatures and Contact Information**

By signing this *Verification Worksheet*, I (we) certify that all information reported to qualify for federal financial assistance is complete and correct.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Spouse Signature (Required only when spouse did not file a federal tax return):**  
\_\_\_\_\_ **Date:** \_\_\_\_\_

**Student's Mailing Address:** \_\_\_\_\_  
**Street** **City** **State and Zip**

**Student's Telephone Numbers:** \_\_\_\_\_  
**Home** **Work** **Cell**