The Bachelor of Organizational Leadership with a Concentration in Human Resource Administration degree is designed to provide knowledge and skills in theory and applications associated with human resources. Courses include such topics as employment and placement, compensation, benefits, employee relations, job analysis, training and development, along with leadership skills based on Christian principles. The curriculum offers two tracks of study. One is a degree completion option for those with an associate’s degree or higher. The other is for those without a degree. Both options are available online or on campus. The program is designed to prepare students for a career in human resources. The BOLS/HRA degree also provides excellent preparation for students to enhance their leadership and management potential by pursuing a graduate degree in human resource management, human resource development, business administration, or other fields.
The **degree completion option for BOLS/HRA** requires the following:

**COMPLETION OF APPROVED ASSOCIATE’S DEGREE** *(a maximum of 64 semester hours transferred from an institution that awards only the associate’s degree); a minimum of 56 semester hours from a senior college or university; a minimum of 45 semester hours of upper division courses; a minimum of 36 semester hours from Anderson University; a minimum of 36 semester hours of general education courses to include statistics, and a least three semester hours from each of the following areas: literature, humanities/fine arts, social/behavioral sciences, communication, natural science, and Christian Studies.*

The option for those **without** an associate’s degree or higher requires the following:

**GENERAL EDUCATION** *(36 semester hours)* - courses in communication, literature, humanities, fine arts, math, natural sciences, social and behavioral sciences, and Christian Studies. These courses are viewed as being the liberal arts component of a degree and are foundational to upper division courses.

Both options require:

**CORE COURSES** *(36 semester hours)* - courses in organizational leadership, quality management, critical thinking, business communication, management, sociology, and psychology.

**HRA CONCENTRATION** *(12 semester hours)* - courses in training and development, accounting and budgeting, and computer information systems.

**GENERAL ELECTIVES** *(Sufficient hours to complete requirements for 120 hours for the degree)* - courses that permit students to take additional work in subjects that interest them and that will be helpful in their careers. It is important to consult with an advisor when selecting electives.
BACHELOR OF ORGANIZATIONAL LEADERSHIP
with a Concentration in Human Resource Administration (BOLS/HRA)

DEGREE REQUIREMENTS (Degree Completion Option)
1. Completion of approved associate’s degree
   (a maximum of 64 semester hours transferred from an institution that awards only the associate’s degree)
2. A minimum of 56 semester hours from a four-year college or university
3. A minimum of 45 semester hours of upper division courses
4. A minimum of 36 semester hours from Anderson University
5. A minimum of 36 semester hours of general education courses to include MAT 101 OR 106 and
   at least three semester hours from each of the following areas:
   a. Literature
   b. Social/behavioral sciences
      (Note: PSY 101 and SOC 101 are prerequisites for several required upper level courses)
   c. Communication (ENG 101 & 102)
   d. Natural science
6. CHR 105 and CHR 305
7. A minimum of 120 total semester hours

GENERAL EDUCATION
FOR FIRST-TIME FRESHMEN AND
NON-DEGREE TRANSFER STUDENTS

COMMUNICATIONS
ENG 101 - English Composition 3 semester hours
ENG 102 - English Composition 3 semester hours

LITERATURE
3 semester hours

CHRISTIAN STUDIES
CHR 105 - Intro to the Bible 3 semester hours
CHR 305 - Christian Worldview 3 semester hours

MATHEMATICS
MAT 101 - College Algebra OR
MAT 106 - Algebra with Business Applications 3 semester hours

HUMANITIES/FINE ARTS
3 semester hours

NATURAL SCIENCE
3 semester hours

SOCIAL/BEHAVIORAL SCIENCES
3 semester hours

SOCIAL AND BEHAVIORAL SCIENCES/
HUMANITIES/FINE ARTS
9 semester hours

TOTAL GENERAL EDUCATION HOURS REQUIRED
36 semester hours

CORE COURSES (for both options) 36 Semester Hours

BUS 230 - Business Statistics 3 Semester Hours
CIS 120 - Intro to Info Processing Systems 3 Semester Hours
ENG 301 - (BUS 301) Business Communications 3 Semester Hours
MGT 341 - Principles of Management 3 Semester Hours
MGT 343 - Management of Human Resources 3 Semester Hours
MGT 410 - Employment and Labor Law 3 Semester Hours
MGT 443 - Leadership 3 Semester Hours
PSY 318 - Industrial/Organizational Psychology 3 Semester Hours
SOC 310 - Race and Ethnic Relations 3 Semester Hours
OLS 450 - Critical Thinking in Organizations 3 Semester Hours
OLS 479 - (MGT 479) Quality Management 3 Semester Hours
OLS 490 - Senior Seminar in Organizational Leadership 3 Semester Hours

GENERAL ELECTIVES 36-39 Hours
TOTAL HOURS REQUIRED 120 semester hours

For more information please contact:
GRADUATE AND EVENING ADMISSION OFFICE ANDERSON UNIVERSITY
316 Boulevard, Anderson, SC 29621 • 864-231-2020 • 800-542-3594 • Fax 864-231-2115
ACCEL@andersonuniversity.edu • www.andersonuniversity.edu/ACCEL

Revised 6/2011
FINANCIAL AID
TO APPLY FOR FINANCIAL AID, PLEASE SUBMIT THE FOLLOWING:
For consideration of federal and state funds, complete the Free Application for Federal Student Aid (FAFSA). FAFSA information is listed below. All online students receive a tuition discount, which makes them ineligible for institutional scholarships. The information below shows the various types of funds available to online students.

FAFSA INFORMATION
- PIN website: www.pin.ed.gov
- FAFSA website: http://www.fafsa.ed.gov
- Anderson school code: 003418

COMPANY REIMBURSEMENT:
Many organizations offer their employees full or partial tuition reimbursement for furthering their education. Please check with your Human Resources Department to see if your organization participates. Contact our Financial Aid Planning Office for more information about how this works at Anderson. You can also print the Delayed Billing Agreement form to give to your employer.

VETERANS BENEFITS:
Anderson University is proud to partner with the U.S. Department of Veteran Affairs in assisting our military veterans in obtaining their education. Check out our Veterans Benefits flier to learn how the process works. You can also contact our VA Certifying Official at: wfricks@andersonuniversity.edu or 864-231-5742.

FINANCIAL AID PLANNING OFFICE ANDERSON UNIVERSITY
316 Boulevard • Box 1142 • Anderson, SC 29621 • (864) 231-2070 • finaid@andersonuniversity.edu
HISTORY
Anderson University traces its origins back to 1911, when it was chartered as a four-year college for women. Public-minded citizens of Anderson, South Carolina, wanted a college to be established in the growing area since a previous institution, The Johnson Female University had closed during the Civil War. With a donation of land and money from area citizens, the South Carolina Baptist Convention agreed to partner with those who wanted an institution of higher learning in Anderson, and the school opened its doors in 1912.

What we know as Anderson University has throughout its history adapted to the educational needs of South Carolinians and those outside the State seeking a great education in a Christian environment. In 2005, the school officially became Anderson University as it added graduate programs and reorganized into colleges. The University is in the midst of the biggest period of growth in its history, having nearly doubled in enrollment over the past 7 years. Today, 2,908 students enjoy a high-quality education in some 53 fields of study. AU’s scenic campus, located in the historic district of Anderson, South Carolina, benefits from its proximity to the foothills of the Blue Ridge Mountains and the vibrant city of Greenville, South Carolina. Anderson’s campus has recently grown from its original 68 acres to more than 270 acres, including four new major building projects which have been completed within the past four years.
ABOUT ANDERSON UNIVERSITY

ANDERSON UNIVERSITY NATIONAL RECOGNITION
Anderson University has received numerous accolades and national recognition as an intentionally Christian university offering exceptional academics.

Recent recognitions, include:
- Top Tier University (#21) in the South - *U.S. News & World Report*
- One of “America’s 100 Best College Buys”
- One of the “49 Up and Coming Universities to Watch in the Nation” - *U.S. News & World Report*
- 139 Best Southeastern Universities - The Princeton Review
- The #2 Regional College in the South for “Excellence in Teaching” - *U.S. News & World Report*
- “A Best Christian College”

ANDERSON UNIVERSITY ONLINE
The online educational opportunities at Anderson University add value through convenience and flexibility, allowing busy, working students to advance their education and future. Anderson University is committed to academic excellence in all of its programs and has an established reputation as a school with a diverse and Christ-centered environment.

Anderson University provides a high-quality education so students are proficient and knowledgeable in their chosen professions. Anderson’s faculty members are dedicated and knowledgeable, and they model the principles of the Christian faith. Anderson University continually strives for success and provides a unique online and on-campus atmosphere that is extremely conducive to student achievement.

BACHELOR OF ORGANIZATIONAL LEADERSHIP
with a Concentration in Human Resource Administration (BOLS/HRA)
1. **HOW DO I PREPARE FOR ONLINE COURSES?**
For your convenience, we offer a student training presentation that provides instructions on how to take an online course. The presentation is available upon request.

2. **HOW WILL I ACCESS MY ONLINE COURSE?**
Enrolled students will receive a login ID and password. Upon entering the ID and password in the login window, students will be able to access their online class, view course information or retrieve their academic records.

3. **WILL I HAVE FACE-TO-FACE MEETINGS WITH MY PROFESSOR?**
Online courses are delivered entirely through the Internet. However, students can visit the campus and meet with professors during office hours if desired.

4. **WILL I HAVE ACCESS TO LIBRARY RESOURCES?**
Our library resources and services are available to all faculty and students wherever the programs or courses are located and however they are delivered.

5. **HOW DO I GET HELP IF I CANNOT ACCESS MY ONLINE COURSE?**
Anderson University provides all online students with access to our Online Student Help Desk via telephone Monday-Friday 8:30AM-10PM (EST) or via an online work request.